

FINAL SUMMARY MINUTES - WORK MEETING – REGULAR MEETING  
ELMWOOD PARK BOARD OF EDUCATION  
DECEMBER 17, 2013

There was a Harassment, Intimidation and Bullying Hearing, which was held in closed session at 6:02 p.m. in the Memorial High School Teachers' Cafeteria relative to Case: 13/14-050-01.

Present were: Keith Cannizzo, Jeanne Freitag, Kathleen Policano, Arlene Rudmann, Peter Scolaro, Louise Gerardi, and Douglas DeMatteo. Stephen Zaccone arrived and was seated at 6:07 p.m. Jennifer Pellegrine was absent from the hearing. Also present were Richard D. Tomko, Ph.D., Superintendent of Schools, Wayne Demikoff, Interim Board Secretary/Business Administrator, Caleb Rhodes, District Anti-Bullying Coordinator, Davie Warner, Principal, Memorial High School, Bindu Jhangiani, Guidance Counselor/Anti-Bullying Specialist, Ms. Judy Halpern, Family Support, Bergen Promise, Mr. and Mrs. J. A., parents of student.

The board waived the flag salute and moment of silence.

A copy of the meeting notice is hereby incorporated: "The Elmwood Park Board of Education has approved the fourth Tuesday of each month as the date of its harassment, intimidation and bullying hearings, when necessary...at 6 p. m...."

Mr. and Mrs. J. A. addressed the board relative to Case 13/14-050-01. After discussion, the meeting was adjourned at 6:17 p.m. and the board proceeded to the Work Meeting scheduled for 6:30 p.m.

There was a Work Meeting of the Elmwood Park Board of Education on Tuesday, December 17, 2013, at 6:25 P.M. in the Memorial High School Teachers' Cafeteria. Present were: Keith Cannizzo, Jeanne Freitag, Kathleen Policano, Arlene Rudmann, Peter Scolaro, Louise Gerardi, Stephen Zaccone, and Douglas DeMatteo. Jennifer Pellegrine arrived and was seated at 7:07 p.m. Also present were Dr. Richard D. Tomko, Ph. D., Superintendent of Schools, Thomas Egan, State Monitor, Wayne Demikoff, Interim Board Secretary/Business Administrator, Patricia Otten, Confidential Executive Secretary, for the taking of minutes, and members of the public.

A copy of the Meeting Notice is hereby incorporated: "The Elmwood Park Board of Education has approved the fourth Tuesday of each month as the day of its Harassment, Intimidation and Bullying Hearings, when necessary, and its work and regular action meetings. The date(s) of the ... Work Meeting ...December 17, 2013,". "...Work Meetings will commence at 6:30 p.m. in the Memorial High School Teachers' Faculty Room".

The meeting was opened at 6:25 p.m. The board waived the flag salute and moment of silence by unanimous voice call vote. The Statement of Compliance, is hereby incorporated: In accordance with requirements of Chapter 231 of the Public Laws of 1975, known as the "Open Public Meetings Act," this is to confirm that we are in compliance with the Sunshine Law and all appropriate postings and notices have been made. The following information is Board of Education Policy: "1) Any individual addressing the board of education is to state his/her name and address and sign the register at the podium. 2) No verbal accusation against any employee or member of the board of education shall be permitted. Such accusations may be presented in writing and will be given full consideration by the board of education. 3) No action will be taken by the board of education at the same meeting on requests from the public, which may necessitate either a new policy or a change in existing policy."

After a review of the Agenda of the Regular Meeting, the board president opened the meeting to the public at 6:47 p.m. and closed the meeting to the public at 6:48 p.m. The following individuals addressed the board during the public portion of the meeting:

Name	Address	Topic
Jeffrey Freitag	35 Hillman Drive	Inquiry as to Audit.

The Superintendent, Richard D. Tomko, Ph., D., announced that the board would enter into closed caucus to discuss HIB cases, personnel, student matters, and legal updates, and that the board would not return to the work session, but move on to the Regular Meeting at 8 p.m.

By motion of Mrs. Policano, and seconded by Mrs. Freitag, and unanimously approved by those present the board entered into closed session at 6:49 p.m.

After discussion on HIB cases and personnel, student matters, and legal updates, by motion of Mrs. Gerardi, which was seconded by Mr. Cannizzo, and unanimously approved by voice call vote, the board adjourned from closed session at 7:20 p.m.

The Regular Meeting of the Elmwood Park Board of Education was opened at 8 p.m. in the Memorial Middle/High School Auditorium. Present were: Keith Cannizzo, Jeanne Freitag, Kathleen Policano, Arlene Rudmann, Peter Scolaro, Stephen Zaccone, Louise Gerardi and Douglas DeMatteo, and Jennifer Pellegrine. Also present were Dr. Richard D. Tomko, Superintendent of Schools, Thomas Egan, State Monitor, Wayne Demikoff, Interim, Board Secretary/Business Administrator, Patricia Otten, Confidential Executive Secretary, for the taking of minutes, district administration, and members of the public.

After the flag salute three was a moment of silence. A copy of the Meeting Notice is hereby incorporated: "The Elmwood Park Board of Education has approved the fourth Tuesday of each month as the day of its Harassment, Intimidation and Bullying Hearings, when necessary, and its work and regular action meetings. The date(s) of the ... Regular Meeting is...December 17, 2013". Starting Tuesday, October 29, 2013, the location of all Regular Meetings of the Elmwood Park Board of Education will be ...in the Memorial High School Auditorium at 8 p.m. instead of the middle school gym."

The Statement of Compliance, is hereby incorporated: In accordance with requirements of Chapter 231 of the Public Laws of 1975, known as the "Open Public Meetings Act," this is to confirm that we are in compliance with the Sunshine Law and all appropriate postings and notices have been made. The following information is Board of Education Policy: "1) Any individual addressing the board of education is to state his/her name and address and sign the register at the podium. 2) No verbal accusation against any employee or member of the board of education shall be permitted. Such accusations may be presented in writing and will be given full consideration by the board of education. 3) No action will be taken by the board of education at the same meeting on requests from the public, which may necessitate either a new policy or a change in existing policy."

Superintendent of Schools, Richard D. Tomko, Ph., D., announced that the board auditor, Jeffrey Bliss, will report to the board relative to the results of the audit, and answer any questions. Dr. Tomko introduced Mr. Bliss who gave an overview of the results of the Comprehensive Financial Report, including the recommendations made to the board relative to the results. Afterward Mr. Bliss answered questions posed by the members of the board.

The meeting was opened to the public at 8:30 p.m. and closed to the public at 8:42 p.m. The following individual addressed the board during the public portion of the meeting:

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Jeffrey Freitag	35 Hillman Drive	Inquiries relative to Title I Funding mentioned in CAFR; Student IEP's and the Care Program.

Dr. Richard D. Tomko, Superintendent of Schools, acknowledged students of the month, which appeared on the evening's agenda.

Superintendent Richard Tomko spoke on the recent evacuation of students from Gantner Avenue School due to an odor and the steps taken to safeguard the students.

The meeting was opened to the public at 8:46 p.m. and closed to the public at 8:46 p.m. No one addressed the board during this open portion of the meeting.



**Elmwood Park Board of Education  
ELMWOOD PARK, NEW JERSEY**

**AGENDA**

**REGULAR MEETING**

**December 17, 2013**

**HAPPY WINTER BREAK**

A REGULAR MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING IMMEDIATELY FOLLOWING THE WORK MEETING IN THE HIGH SCHOOL AUDITORIUM, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

- A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE
- B. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – Jeffrey Bliss, Auditor (Lerch, Vinci & Higgins)
- C. PUBLIC COMMENTS – CAFR REPORT ONLY
- D. SUPERINTENDENT’S REPORT:       a. Students of the Month
- E. PUBLIC COMMENTS – AGENDA ITEMS ONLY
- F. OPEN SESSION: REVIEW OF REGULAR AGENDA
  - 1. PERSONNEL
  - 2. STUDENTS
  - 3. GENERAL
  - 4. BUSINESS
- G. PUBLIC COMMENTS – GENERAL
- H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS
- I. CLOSED SESSION – AS MAY BE REQUIRED
- J. ADJOURNMENT

ACKNOWLEDGEMENTS
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Dr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the *achievement(s)* of the following students for being selected as *Students of the Month* for November, 2013.

GILBERT AVENUE SCHOOL	<u>STUDENT NAME</u>	<u>GRADE</u>
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Kirsten Marcelin	K
Eryk Zielinski	K
Alyssa Leigh Pestano	K
Brandon Rego	1
Miranda Zacccone	1
Aanika Singireddy	1
Stephanie Diaz	2
Zeniah Karim	2
Brianna Rizzuto	3
Nyasia Davis	3
Michael Lombardo	3
Kaya Augustyniak	4
Paris Correa	4
Michelle Piereschi	5
Mari Lomidze	5
Jaiden Logothetis	5

GANTNER AVENUE SCHOOL	<u>STUDENT NAME</u>	<u>GRADE</u>
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Joshua Rosadio	K,1
Yacoub Hasan	K
Jaycie Alonzo	K
Emma Kabous	K
Alexander Soltys	1
Mariam El Filali	1
Viktoria Stojceski	2
Amanda Tapia-Matos	2
Andrew McKenna	2,3,4
Brandon Meneses	3
Noelle DesRuisseau	3
Hassan Baig	3,4
Madaline Neal	4
Natalia Latawicz	4
Mya Pena	5
Skyler DesRuisseau	5
Tatiana Cobian	4&5

SIXTEENTH AVENUE SCHOOL      STUDENT NAME      GRADE

AM Halley Quiros PM Hala Okasha	PreK
AM Moad Aglaguel PM Miguel Aponte	PreK
Asher Milligan	PreK
Omar Asfour	K-2
Emily Tran	K-2
Ahmet Gunes	K
Sabrina Fuentes	K
Javier Villalobos	K
Justin Polanco	1
Jay Patel	1
Dominick Pieciak	1
Johnny Rosada	2
Reyam Aklaralleh	2
Treasure Harris-Drakeford	2
Madeline Shortway	3
Anthony Martino	3
Veronica Kalinowski	3
Zoey Cooke	3-5
Evelio Velez	4
Melanie Fajardo	4
Angela Castillo	4
Chaz Bender	5
Naeema Shaikh	5

MEMORIAL MIDDLE SCHOOL      STUDENT NAME      GRADE

Alyssa Cornejo	6
Michael Smith	7
Alexandra Trochim	8

MEMORIAL HIGH SCHOOL      STUDENT NAME      GRADE

Ivan Arias	9
Nicole Laskowski	10
Victoria Stec	11
Piotr Szczachor	12

## I. PERSONNEL

### A. EMPLOYMENT

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective through for the 2013/2014 School year, pending the results of a fingerprint check:

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Ann Marie Muttel	Medical Leave Replacement Grade 2	TCH.03.ELEML..EL.07 11-120-100-101-03-000-00	Step 1 BA \$46,360 (Per Diem) No Benefits	Gilbert Avenue	December 18, 2013
Rachel Charney	Maternity Leave Replacement Grades 6-8 Science	TCH.11.SCINM.MS.03 11-130-100-101-11-012-00	Step 1 MA \$49,860 (Per Diem) No Benefits	Memorial Middle School	December 18, 2013

### B. RESIGNATION

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *accept* the following employee resignation pursuant to N.J.S.A. 18A:26-10;18A:28-8; and Board of Education Policy 3141 for the 2013/2014 school year:

Name	Position	UPC	Location	Effective Date
Dana Arose	Teacher Aide	AIDE.02.RRC.NA.01 11-213-100-106-02-000-00	Gantner Avenue	December 6, 2013
Vanessa Martinez	One to One Aide	AIDE.04.ITO1.NA.18 11-000-217-100-04-909-00	Sixteenth Avenue	December 6, 2013

### C. RETIREMENT

N/A

### D. COACHES/STIPEND

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity, student activity position for the 2013/2014 school year, as listed in the categories below:

Name	Position	Salary	UPC #	Location	Effective Date
Marlene Matsko	Head Musical Director	Step 3 \$3,072	061-11 11-401-100-100-01-061-00	Middle School	2013/2014 School Year
Kristen Ellerthorpe	Assistant Musical Director	Step 1 \$1,057	061-12 11-401-100-100-01-061-00	Middle School	2013/2014 School Year
Chelsea DiDiego	Musical Conductor	Step 1 \$2,108	061-13 11-401-100-100-01-061-00	Middle School	2013/2014 School Year

E. APPOINTMENT of AIDES

N/A

F. SUBSTITUTES

N/A

G. TRANSFER

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *transfer* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, for the 2013/2014:

	Position	Current UPC	New UPC	From	To	Effective Date
Karin Toscano	Teacher	TCH.02.SPEC.EL.01 11-204-100-101-02-000-00	TCH.03.SPEC.EL.02 11-000-240-105-03-000-00	Gantner Avenue	Gilbert Avenue	January 2, 2014
Stephanie Edwards	Teacher	TCH.03.SPEC.EL.02 11-000-240-105-03-000-00	TCH.02.SPEC.EL.01 11-204-100-101-02-000-00	Gilbert Avenue	Gantner Avenue	January 2, 2014

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve *Maternity/Disability*, for:

NAME	SCHOOL	POSITION	FROM	TO
Robin Ran	Gilbert Avenue	Kindergarten Teacher	December 2, 2013	March 2, 2014
Lisa Acinapura	Sixteenth Avenue	Social Worker	January 9, 2014	January 12, 2015
Lindsay Gawrylo	Gilbert Avenue	Grade 3 Teacher	March 1, 2014	September 1, 2014



**K. WORKSHOP/TRAINING**

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following request for the 2013/2014 school year, for the following employee's to attend workshops:

<b>NAME</b>	<b>POSITION</b>	<b>DATE</b>	<b>SUBSTITUTE REQUIRED</b>	<b>COST</b>	<b>ACTIVITY</b>	<b>LOCATION</b>
Mynda D'Andrea	Middle School LAL Teacher	November 20, 2013 January 13, 2014 March 17, 2014 June 4, 2014	Yes	None	Positive Behavior Support in Schools (Mandated by R.A.C.)	Mahwah, NJ
Caleb Rhodes	Director of Testing	December 18, 2013 9:00 a.m.	No	None	Standards, Assessment, and iPad	New York, NY
Caleb Rhodes	Director of Testing	December 18, 2013 1:00 p.m.	No	None	Enhancing and Learning in Science Technology, Engineering and Math (Stem	New York, NY
David Warner	Principal Memorial High School	January 8, 2014	No	None	New Jersey Leadership Summit- Creating Success for all Students- Transition to Common Core	Monroe Township
Karin Toscano	Special Education Teacher	January 15, 2014	Yes	\$225.00 To be paid with funds from NCLB grant, Title IIA	Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques	Newark, NJ
Caleb Rhodes	Director of Testing	January 22, 2014	No	None	District Coordinator Training for the High School Proficiency Assessment (HSPA)	Whippany, NJ
Corinne DiMartino	Assistant Principal Middle School	February 25, 2014	No	None	Developing Strong Formatting Assessment Plan that Informs Instruction Across all Content Areas	West Orange, NJ

**L. STUDENT TEACHING OBSERVATION/PRACTICUM**

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the student teaching observations as listed below:

Name	School	From	To	Teacher	Subject
Monika Lasocha (Ramapo College)	High School	January 20, 2014	May 2, 2014	Regine Hevner	LAL
Jasmine Catala (Caldwell College)	Gilbert Avenue	January 27, 2014	May 1, 2014	Virginia Cheung	Grade 3
Katherine Demeski (William Paterson)	Gantner Avenue	February 3, 2014	May 1, 2014	Alison DiScola	Grade 2

**M. PARAPROFESSIONALS**

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* paraprofessional appointment, as listed below, pending the results of a fingerprint check:

Name	Position	School	Effective Date
Matthew Dare	Boys Basketball	Memorial Middle School	2013-2014 Season
Matthew Dare	Boys Baseball	Memorial Middle School	2013-2014 Season

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

**N. EMPLOYEE CONTRACTS**

N/A

**O. JOB DESCRIPTIONS**

N/A

**P. GENERAL**

N/A

Motion of: Ms. Pellegrine  
 Seconded by: Mrs. Policano

Consent Vote on items: PAI – PM1

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

  
 Wayne Demikoff, Interim Board Secretary/Business Administrator

2. STUDENTS

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *professional services providers* for the delivery of special education services to district students for the school year 2013/2014 school year:

PROVIDER NAME	SERVICE/EVLAUTION	COST	DATES
Dr. Andre Francois, Ph.D. The Bilingual Child Study Team	Bilingual Speech Evaluations	\$1,000.00 per evaluation	12/17/13 to 6/20/14
The Bridge Program at Reed Academy	Initial Assessment for ABA Services (107171)	\$250.00 per hour for 4 hours	12/2/13 to 12/20/13
Dr. Lorenzo Puertas Psych-ed Services, Inc.	Speech Services (69)	\$125.00 per hour	12/18/13 to 6/20/14

NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.

Motion of: Ms. Pellegrine  
 Seconded by: Mrs. Policano  
 Consent Vote on items: S1

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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 Wayne Demikoff, Interim Board Secretary

(seal)

### 3. GENERAL

G1. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request for the 2013-2014 school year as listed below:

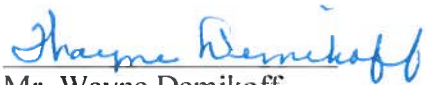
School Activity	Loc./ Sch.	Date/Time	Participants	Adm./Teach. Coach/Advis.
Science Academy Field Trip - Cold Spring Harbor Lab. DNA Learning Center West. Students attend DNA Restriction Analysis Lab.	5 Delaware Dr., Lake Success, NY	Wed., 4/9/14 7:30 am – 3:00 pm	Sci. Acad. Students	Ms. Gale
SADD Club NJ Food Drive. Students sort/assemble food/outfits for families in need.	Hillsdale Food Bank, 31 Evans Terminal, Hillside, NJ	Thurs., 12/19/13 9:00 am – 1:30 pm	Sadd Club Students	Ms. Merheb
Collection of suggested “Wish List” gifts for the Children’s Home in Mount Holly.	MS	Mon., 12/2/13- Sun., 12/15/13	Gr. 6-8	Ms. Matsko
Co-ed Volleyball Tournament. Students pay \$3 to participate. Money raised to benefit volleyball team.	HS Grass Field	May 2014 After School	EP Volleyball Team, students	Mr. Zilz Ms. Voigt
Candy Sale. Students sell candy to raise money for the volleyball progr.	HS	Feb. 2014	EP Volleyball Team	Ms. Voigt
HS Volleyball will hold Open Gym for females interested in volleyball.	HS Gym	Sun. in Jan., Feb. & March 2014 (Except 1/12, 1/26 & 2/23) 9:00 am – 12:00 pm	EP Volleyball Team, female stud.	Mr. Zilz Ms. Voigt
Jr. Crusader Wrestling Program Practices	16th Gym	Mon.,Wed.,Thurs., Dec. 2013-Feb. 2014 6:00 pm – 8:30 pm	Jr. Crusader Wrest. Progr. Members	Mr. Luciano
Science Fair	Gantner	Wed., 1/29/14 & 2/12/14 (10:00 am – 11:00 am)	Gr. 2 & 3	Ms. Rosenberg
HS/MS Assembly - Educational Presentation on Depression, Suicide Prevention, Stress Reduction sponsored by the Ganley Foundation	HS Auditorium	Wed., 2/26/14 MS 9:15–10:30 am HS 10:50 am – 12:05 pm	HS & MS	Ms. Leva
HS Debate Club/Mock Trial Members Trip to Hackensack Court House for the mock trial	10 Main Street Hackensack, NJ	Wed., 1/8/14, 1/15/14 & 1/22/14 4:00 pm – 7:30 pm	HS Debate Club/Mock Trial Memb.	Mr. Stankus
Philippines Relief Fundraiser. Student craft fundraiser/proceeds help with disaster relief in the Philippines.	16 <sup>th</sup>	Wed., 1/8/14 – Fri., 1/10/14 9:00 am – 3:00 pm	Gr PreK – 5	Ms. Montone
EP United Youth Soccer - Girls. Coach Fakhoury must supply us with liability Insurance before Jan. 1, 2014. <b>TABLED</b>	Gilbert Gym	Sun. 1/5/14-3/2/14 12:00 pm – 2:00 pm	EP United Youth Soccer U-14 Girl Members	Mr. Fakhoury
EP United Youth Soccer - Boys. Coach Fakhoury must supply us with liability Insurance before Jan. 12014. <b>TABLED</b>	Gilbert Gym	Sun. 1/5/14-3/2/14 10:00 am – 12:00 pm	EP United Youth Soccer 9 yrs. old and under Boy Members	Mr. Fakhoury

Motion of: Mrs. Gerardi  
 Seconded by: Mrs. Policano

Consent Vote on item(s) G1:

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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 Mr. Wayne Demikoff  
 Interim Board Secretary

(seal)

**4. BUSINESS**

**M. Approval of Minutes**

**MI.** BE IT RESOLVED: that the minutes of the following meeting be approved:

**Work Meeting/Regular Meeting – November 26, 2013**

Motion of: Mrs. Policano  
 Seconded by: Mrs. Rudmann

Consent Vote on item: MI – As amended to correct Mrs. Freitag’s vote on PF4 from nay to abstain.

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X		X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>						X			

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

  
 Wayne Demikoff, Interim Board Secretary

**F. Financial**

**F1. Financial Reports**

BE IT RESOLVED: that the Board of Education accepts the September 2013, financial report, as submitted, which include the monthly Board Secretary's Report and the Treasurer of School Monies report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings.

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of September 2013, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED:

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of September 2013, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**F2. Confirmation of Bills and Warrants- 2013-2014**

BE IT RESOLVED: that, based upon the recommendation of the superintendent and interim business administrator, the bills payable by check numbers 18483 through 18605, totaling \$932,622.72, and wire transfer totaling \$950,448.82, from Spencer Savings Bank Board of Education General Account, which were reviewed by Finance Committee, be confirmed for payment.

**F3. Payroll Confirmation**

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the interim board secretary/business administrator in issuing the payroll for November 15, 2013, and November 29, 2013, in the total amount of \$1,529,605.08.

**F4. Submission of the Comprehensive Annual Financial Report and Correction Action Plan**

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby acknowledge the receipt, review and evaluation of the Comprehensive Annual Financial Report and approves the Corrective Action Plan for the period ending June 30, 2013, and authorizes the Interim Board Secretary to reflect same in the minutes of this meeting.

Motion of: Ms. Pellegrine  
 Seconded by: Mrs. Policano

Consent Vote on item: F1-F4 – Item F4 amended to include the words “approves the” before Corrective Action Plan.

	KC	JF	JP	KP	AR	PS	LG	LG	DD
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									X as to F2 check 18507

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 Wayne Demikoff, Interim Board Secretary

**BG. Business General**

**BG1. Use of Facilities - Approvals**

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330.

**BG2. Use of Facilities – Approvals – Outside Organizations**

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities by outside organizations, per Board Policy #1330.

Motion of: Mrs. Rudmann  
 Seconded by: Mrs. Gerardi

Consent Vote on items: BG1-BG2:

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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 Wayne Demikoff, Interim Board Secretary

**H. Harassment, Intimidation & Bullying**

**H1. BE IT RESOLVED:** that, the Elmwood Park Board of Education does hereby affirm the Superintendent's decision on Harassment, Intimidation and Bullying case: 13/14-050-01 (HIB Hearing);

13/14-060-03;  
 13/14-060-04;  
 13/14-060-05

Motion of: Mr. Cannizzo  
 Seconded by: Ms. Pellegrine

Consent Vote on items: H1.

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

Certified to be true copies of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

  
 Wayne Demikoff, Interim Board Secretary



**L. LEGAL**

**L1. Approve Entrance into Shared Services Agreement/Technology Support Services**

BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby approve entrance into Shared Services Agreement/Technology Support Services with the Bergen County Technical School District Board of Education to provide general technology support services for the purpose of computer troubleshooting, maintenance, server maintenance, reliable backup procedures, network maintenance and documentation, file system organization, and basic training, effective July 1, 2013, through June 30, 2014.

**L2. Approve Appointment of Treasurer of School Monies/November 2013-June 30, 2014**

BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby approve the appointment of Joanne M. Wilson as Treasurer of School Monies, effective November 1, 2013, through June 30, 2014, at a salary of \$6,000, pro-rated.

**L3. Contract Award/Bergen County Department of Health Services**

BE IT RESOLVED: that, upon recommendation of the superintendent and business administrator, the board approves entrance into contract with the *County of Bergen Department of Health Services* to provide administration and supervision of basic nursing services to eligible students attending non-public schools for the 2013-2014 school year.

Motion of: Mrs. Policano  
 Seconded by: Mrs. Rudmann

Consent Vote on item: L1-L3 – Item L3 amended to reflect correct address for Board of Education.

	<b>KC</b>	<b>JF</b>	<b>JP</b>	<b>KP</b>	<b>AR</b>	<b>PS</b>	<b>SZ</b>	<b>LG</b>	<b>DD</b>
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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 \_\_\_\_\_  
 Wayne Demikoff, Interim Board Secretary

**A. ADOPTION OF POLICIES AND REGULATIONS**

**A1. BE IT RESOLVED:**

that, upon recommendation of the superintendent and board secretary/business administrator, the board does hereby approve the second reading of the following policies:

- Policy 1240 Evaluation of Superintendent
- Policy 3142 Nonrenewal of Non-tenured Teaching Staff Member
- Policy 3144 Certification of Tenure Charges
- Policy 3221 Evaluation of Teachers
- Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- Policy 4146 Nonrenewal of Non-tenured Support Staff Member

Motion of: Mrs. Gerardi  
 Seconded by: Mrs. Policano  
 Consent Vote on item: A1

	<b>KC</b>	<b>JF</b>	<b>JP</b>	<b>KP</b>	<b>AR</b>	<b>PS</b>	<b>SZ</b>	<b>LG</b>	<b>DD</b>
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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 \_\_\_\_\_  
 Wayne Demikoff, Interim Board Secretary

Respectfully Submitted,  
 Richard D. Tomko, Ph.D  
 Superintendent of Schools



**ELMWOOD PARK BOARD OF EDUCATION**  
**ELMWOOD PARK, NEW JERSEY**

**AGENDA**  
**ADDENDUM 1**  
**REGULAR MEETING**  
**DECEMBER 17, 2013**

<b>I. PERSONNEL</b>
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**A. EMPLOYMENT**

2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective through for the 2013/2014 School year, pending the results of a fingerprint check:

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Giovanna Vitamia	Italian Teacher	TCH.01.FORL.HS.01 11-140-100-101-01-004-00	Step 1 BA \$46,360 (Pro Rated)	High School	January 2, 2014
Joseph Werba	Part Time Bus Driver	N/A	\$65.00 ½ Day \$90.00 Full Day	District	Upon Completion of Background Check

**B. COACHES/STIPEND**

2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity, student activity position for the 2013/2014 school year, as listed in the categories below:

TEACHER	CLASS	AMT.	FREQUENCY	RATIONALE	ADDL. SECTION APPROVED LAST YEAR
Carmen Cueto	Special Ed. ELA	1/8	1 period/day \$59,610 (1/8) = \$7,451 (Pro-Rated)	Ms. Cueto will be teaching an additional Spanish Class period 1, taking over Mr. Caramagna's class, who will be retiring December 31, 2013	No

**F. SUBSTITUTES**

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following substitutes for the 2013/2014 school year, pending the results of a fingerprint check:

NINA HARKHANI

**K. WORKSHOP/TRAINING**

- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following request for the 2013/2014 school year, for the following employee's to attend workshops:

NAME	POSITION	DATE	SUBSTITUTE REQUIRED	COST	ACTIVITY	LOCATION
Mohammed Saadeh	Supervisor of Pupil Services	January 22, 2014	No	None	District Coordinator Training for High School Proficiency Assessment (HSPA)	Whippany, NJ
Bindu Jhangiani	Guidance Counselor	January 28, 2014	No	None	Conflict Resolution Training for Middle/High School	New Brunswick, NJ
Dr. Richard Tomko	Superintendent of Schools	March 2, 2014 – March 5, 2014	No	Not to Exceed \$3,500 for tuition, travel, lodging, and expenses. To be paid with funds from NCLB grant, Title IIA	Harvard Graduate School of Education  Leadership Institute for Superintendents: Systematic Reform in School Districts and Schools	Harvard University Cambridge, MA

**L. STUDENT TEACHING OBSERVATION/PRACTICUM**

- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the student teaching observations as listed below:

Name	School	From	To	Teacher	Subject
Jennifer Pierson (William Paterson University)	Gantner Avenue	January 14, 2014	May 1, 2014	Mrs. Kittaneh	Grade 1

Motion of: Ms. Pellegrine  
 Seconded By: Mrs. Policano

Consent Vote on items: PA2 – PL2

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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Wayne Demikoff, Interim Board Secretary/Business Administrator

**GENERAL**

G2. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request for the 2013-2014 school year as listed below:

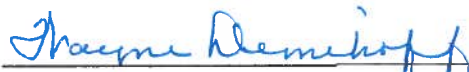
School Activity	Loc./Sch.	Date/Time	Participants	Adm./Teach. Coach/Advis.
HS Popcorn Sale Fundraiser. The HS Girls Basketball Team will sell popcorn from "Popcorn Palace" to off set the cost of the purchase of the Girls Basketball sweats and shooter shirts.	In/Out School	Mon., 12/23/13 – Fri., 1/31/14	EP HS Girls Basketball Team	Ms. Tanis

Motion of: Mrs. Policano  
 Seconded by: Ms. Pellegrine

Consent Vote on item: G2:

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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Wayne Demikoff, Interim Board Secretary

(seal)

The meeting was opened to the public at 8:55 p.m. and closed to the public at 9 p.m. The following individual addressed the board:

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Jeffrey Freitag	35 Hillman Drive	Commented on agenda from last meeting; Call Vote comments.

By motion of Mrs. Policano, which was seconded by Ms. Pellegrine, and unanimously approved by those present, the meeting was adjourned at 9:20 p.m.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on December 17, 2013, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,



Wayne Demikoff,  
Interim Board Secretary